

Agenda

Reigate & Banstead
Local Committee

**We welcome you to
Reigate and Banstead Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Discussion

- Petition to: make changes to the roads around St Johns Church in Redhill to make the area safe for motorists and pedestrians
- Highways – End of year (2019-20) report
- Cabinet Member for Highways update to Council



Venue

Location: Reigate Town Hall,
Castlefield Road,
Reigate, Surrey RH2
0SH

Date: Monday, 2 March 2020

Time: 2.00 pm

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. All local committees provide an opportunity to raise questions, informally, up to 30 minutes before the formal business of the meeting starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Local Committee meeting

Your Partnership officer is here to help.

Email: jessica.edmundson@surreycc.gov.uk

Tel: 01932 794079 (text or phone)

Website: <http://www.surreycc.gov.uk/reigateandbanstead>



Follow [@ReigateLC](https://twitter.com/ReigateLC) on Twitter

This is a meeting in public.

Please contact **Jess Edmundson, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

Surrey County Council Appointed Members

Mr Jeff Harris, Tadworth, Walton & Kingswood (Chairman)
Ms Barbara Thomson, Earlswood and Reigate South (Vice-Chairman)
Mrs Natalie Bramhall, Redhill West and Meadvale
Mr Jonathan Essex, Redhill East
Mr Bob Gardner, Merstham and Banstead South
Dr Zully Grant-Duff, Reigate
Mr Ken Gulati, Banstead, Woodmansterne and Chipstead
Mrs Kay Hammond, Horley West, Salfords and Sidlow
Mr Nick Harrison, Nork and Tattenhams
Mr Graham Knight, Horley East

Borough Council Appointed Members

Cllr Gemma Adamson, Nork
Cllr Rod Ashford, Lower Kingswood, Tadworth and Walton
Cllr Michael Blacker, Reigate
Cllr Steve Kulka, Meadvale and St Johns
Cllr Victor Lewanski, Southpark and Woodhatch
Cllr Kanika Sachdeva, Redhill West and Wray Common
Cllr Ruth Ritter, Earlswood and Whitebushes
Cllr Tony Schofield, Horley East and Salfords
Cllr Rachel Turner, Lower Kingswood, Tadworth and Walton
Cllr Christopher Whinney, Reigate

Chief Executive
Joanna Killian

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

OPEN FORUM

Before the formal Committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

1 CHAIRMAN'S ANNOUNCEMENTS [AGENDA ITEM ONLY]

The Chairman to give any announcements.

2 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3 MINUTES OF PREVIOUS MEETING

(Pages 1 - 10)

To approve the minutes of the previous meeting as a correct record.

4 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial

5 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

a PETITION TO: MAKE CHANGES TO THE ROADS AROUND ST JOHNS CHURCH, REDHILL TO MAKE THE AREA SAFE FOR PEDESTRIANS AND MOTORISTS

The full wording of the petition and officer response will be provided within the supplementary agenda.

6 FORMAL PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4

working days before the meeting.

7 FORMAL MEMBER QUESTIONS

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

8 CABINET MEMBER FOR HIGHWAYS UPDATE TO COUNCIL [FOR INFORMATION] (Pages 11 - 18)

SCC Cabinet Members provide a briefing on their portfolios to council meetings. The Cabinet Member for Highways and Transport briefings will be provided for the local and joint committees for consideration and comment. As this is the first report, the last three briefings have been attached as Annex A.

9 HIGHWAYS SCHEMES 2019/20 – END OF YEAR UPDATE [EXECUTIVE FUNCTION - FOR DECISION] (Pages 19 - 44)

To inform the Local Committee on the outcome of the 2019/20 Integrated Transport Scheme (ITS) and highway maintenance programmes in Reigate and Banstead and the amendments to the 2020/21 Local Committee capital budget.

This report also sets out the progress of highway works carried out by Surrey County Council which were not funded by the Local Committee and were not progressed by the Local Area Team, but other teams within the council.

10 RECOMMENDATIONS AND DECISIONS TRACKER [FOR INFORMATION] (Pages 45 - 48)

The tracker monitors the progress of the decisions and recommendations that the Local Committee has agreed.

The Local Committee is asked to note the progress made and agree to remove from the tracker any items marked 'complete'.

11 FORWARD PLAN [FOR INFORMATION] (Pages 49 - 50)

The Local Committee (Reigate and Banstead) will note the contents of the forward plan.

Minutes of the meeting of the
Reigate AND BANSTEAD LOCAL COMMITTEE
 held at 2.00 pm on 2 December 2019
 at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

These minutes are subject to confirmation by the Committee at its next meeting.

Surrey County Council Members:

- * Mr Jeff Harris (Chairman)
- * Ms Barbara Thomson (Vice-Chairman)
- * Mrs Natalie Bramhall
- * Mr Jonathan Essex
- * Mr Bob Gardner
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- * Mrs Kay Hammond
- * Mr Nick Harrison
- * Mr Graham Knight

Borough / District Members:

- * Cllr Gemma Adamson
- * Cllr Rod Ashford
- * Cllr Michael Blacker
- * Cllr Steve Kulka
- * Cllr Victor Lewanski
- * Cllr Kanika Sachdeva
- * Cllr Ruth Ritter
- * Cllr Tony Schofield
- * Cllr Rachel Turner
- * Cllr Christopher Whinney

* In attendance

OPEN FORUM SESSION

No members of the public attended to ask a question during the open forum session.

CHAIRMAN'S ANNOUNCEMENTS

The Chairman gave the following announcements:

- **Pre-election period** – We are currently in the pre-election period and I am to remind all members that whilst the committee's business may continue, I would ask everyone to ensure they focus on the business at hand, and to please steer clear of entering into a political discussion.
- **New Task Group and Local Partnership Boards (LPB's)** - Members will recall we talked about the need for positive and collaborative action on sustainable travel, cycling and air quality, and we had proposed setting up

ITEM 3

a task group through the local committee.

However, as members will know from the Leader, Tim Oliver, discussions are being held with officers at Reigate and Banstead Borough Council to pilot a new partnership board in the new year.

Given that air quality, cycling and sustainable transport are priorities for both the borough council and for the county council, as well as partners in Health, it therefore seems to be an opportunity for this cross-cutting priority to feed into the new partnership board as a first area of focus, starting in the new year. This will enable us to take a joined up approach across all relevant bodies, to secure the necessary officer time and energies, and to develop a plan of action. I fully expect the local committee to be able to feed into this piece of work going forwards, and will be liaising with officers to secure a discussion for us all on the new board and how we can support this new partnership model early in the new year.

- **Community Infrastructure Levy (CIL)** - At the informal meeting in October we talked about some of the bids for CIL funding that SCC had applied to RBBC for. We haven't yet heard the outcome of these bids but as soon as I have formal notice of any decision I will circulate this to the committee.
- **Members Highways Funding** – I am pleased to report that all monies allocated to members for 2019-20 to spend on highways bar £35 has been committed or spent.
- **Members Community Allocation (MCA)** – There are members that still have some MCA to spend in this year. A reminder that the deadline for this is 31 January 2020. If people wish to commit some money to the Junior Citizens Award it's still possible to do so. Please let me know.
- **M25 J8 Improvements Work** – Since I last updated you there has been no further update on these works and they are still scheduled to begin in January 2020. If I hear anything else I will let the committee know.

27/19 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Michael Blacker, Cllr Kanika Sachdeva and Cllr Christopher Whinney.

28/19 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes from the meeting on 9 September 2019 were agreed as a true record and signed by the Chairman.

29/19 DECLARATIONS OF INTEREST [Item 3]

Ms Thomson declared an interest in item 7. As the divisional member who had shown a lot of support publically for the application she believed she could not evidence she had come to the meeting with an open mind and therefore would abstain from the discussion and vote.

There were no other declarations of interest.

30/19 PETITIONS [Item 4]

There were two petitions received before the deadline.

31/19 PETITION TO: PROVIDE FOR A CROSSING THAT PRIORITISES PEDESTRIANS AND BICYCLES OVER TRAFFIC AT THE JUNCTION OF WHEATFIELD WAY AND CYCLE ROUTE 21 [Item 4a]

Declarations of Interest: None

Officers Attending: Anne-Marie Hannam, Senior Traffic Engineer (STE), SCC

Petitions, Public Questions and Statements: The petition and officer response was published within the supplementary agenda.

The lead petitioner, Ms Diana Udul was unable to attend the meeting and nominated Mr Martin Saunders to speak on her behalf. Mr Saunders addressed the committee with his concerns detailing that the current informal crossing was confusing due to the raised table. It was unclear, particularly for children who should stop – the vehicles in the road or the pedestrians and cyclists trying to cross Wheatfield Way. A formal crossing would help and shouldn't be too difficult or expensive to achieve.

Key points from the discussion:

- The divisional member gave his full support to the residents and the petition; agreeing that it caused much confusion and adding that the bendy nature of the road exacerbated the problem. He asked what the exact cost of a formalised crossing would be.
- The STE confirmed it wasn't possible to give an exact figure at this moment for a formalised crossing but a zebra crossing on average cost around £70,000.
- Other local members were supportive of the petition as it appeared to be the obvious place on the road to include a crossing.
- It was suggested better signage could be included to make the footpath more obvious and apparent to vehicles using the road. However it was noted that there were limitations to what signage could be introduced.
- The committee recognised there could be smaller pieces of work that could be completed to help alleviate some of the problems associated with the footpath crossing the road and asked officers to take a look at these.

Resolution:

The Local Committee agreed:

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- i. To note the officer's comment
- ii. That a proposed scheme for a formal pedestrian crossing where National Cycle Network Route 21 crosses Wheatfield Way be added to the Integrated Transport Scheme (ITS) List for consideration for future funding.

Reason for decision:

The above decision was made to enable the scheme to be included on the ITS to be considered for implementation when funding becomes available.

32/19 PETITION TO: IMPROVE PEDESTRIAN SAFETY AT ENTRANCES TO ST ANNE'S CATHOLIC PRIMARY SCHOOL, BANSTEAD [Item 4b]

Declarations of Interest: None

Officers Attending: Anne-Marie Hannam, Senior Traffic Engineer (STE), SCC

Petitions, Public Questions and Statements: The petition and officer response was published within the supplementary agenda.

The lead petitioner Ms Claire Mehrai attended the meeting and addressed the committee with details of the petition. She made the point that improving safety along the route to St Anne's Catholic Primary School would also be of benefit to children travelling to other schools in the vicinity. She added there was some signage in place to notify vehicles of the short 20mph zone outside the school; this however was currently covered in foliage so couldn't be easily seen. The problem of cars parking right outside the school made it difficult with children often having to cross unsafely between cars, where visibility was poor.

Key points from the discussion:

- The divisional member expressed support for the petition in principle, noting the area was particularly busy at school drop off and pick up time when the roads were also busy with commuter traffic.
- Other members suggested that a pedestrian controlled crossing could be a solution as well as parking measures. It was confirmed that the issue with introducing parking measures was that they were hard to enforce particularly as the issue only occurred for a short period during each school day.

Resolution:

The Local Committee agreed to:

- i. Allow the county councils Safer Travel Team to investigate concerns raised by the petition using the Road Safety Outside Schools Policy

- ii. The outcome of the safety assessment being reported to the school and local divisional member as well as the Chairman and Vice-Chairman of the local committee, containing the results of the road safety education assessment and a description of any potential highway improvements and estimated costs.

Reason for decisions:

The above decisions were made to enable the SCC Safer Travel Team to conduct a Road Safety Outside Schools Assessment and report back their findings and recommendations for improvements that could be implemented, if appropriate.

33/19 FORMAL PUBLIC QUESTIONS [Item 5]

Declarations of Interest: None

Officers Attending: Anne-Marie Hannam, Senior Traffic Engineer (STE), SCC

Petitions, Public Questions and Statements: The questions and officer responses were published within the supplementary agenda.

The questioner, Katie Fulbrook attended but did not ask any supplementary questions.

Key points from the discussion:

- The divisional member asked what the timescale for getting the traffic lights fixed was. She noted she had previously reported this on numerous occasions and it had not yet been fixed and was causing delays at the junction.
- Other members of the committee were in agreement that the traffic lights needed to be treated as a matter of urgency and not as a routine job.
- It was suggested that the Chairman write directly to the Cabinet Member for Highways to address the concerns of the committee and request urgent action be taken as it was causing considerable delay at a busy junction and affecting emergency service vehicles accessing the East Surrey Hospital.
- It was suggested the questions asked by the resident were in relation to how the Three Arch Junction would operate after the improvements were made and not how it currently operated which had already been established was insufficient.
- The Chairman suggested inviting the officers and project team involved with the Three Arch Road improvements to the next Local Committee Informal meeting and then to a future formal meeting to provide an update on where the project was at.

34/19 FORMAL MEMBER QUESTIONS [Item 6]

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None were received.

35/19 ALLEGED PUBLIC FOOTPATH BETWEEN WOODHATCH ROAD AND ATHERFIELD ROAD, REIGATE [NON-EXECUTIVE FUNCTION - FOR DECISION] [Item 7]

Declarations of Interest: Ms Barbara Thomson declared an interest. As divisional member she had publically supported the applicant's request and therefore would abstain from the vote.

Officers Attending: Daniel Williams, Countryside Access Officer, SCC

Petitions, Public Questions and Statements: None

There were no speakers in support of the application.

Mr John English, Broadhaven Estates attended to speak in objection to the application and had three minutes to do so.

He made the following points:

- Broadhaven Estates owned part of the land that the path in question crossed.
- It was believed that people had presumed because Broadhaven Estates hadn't physically stopped people using the path it was a suggestion they were supportive of its use as a public right of way.
- When Broadhaven Estates bought the land in 2013 they made their intention known to the planning authority that they planned to move the footpath from across their land to the edge.

After Mr English had spoken the Chairman noted that he had been made aware by the Countryside Access Officer that some of the points made by Mr English were new ones that had not previously been submitted during the consultation and could therefore not be considered by the committee when making their decision.

Mrs Pauline Young, the applicant attended the meeting and had three minutes to respond to the comments made by Mr English.

She made the following points:

- Much of what had just been said by Mr English was new information she had not previously heard before.
- She had been using the footpath since the mid 1950's and argued this was sufficient to establish it as a right of way.
- She noted that there was no objection to the new footpath proposed by Broadhaven Estates but it was her understanding that the right of way

needed to exist in the first place before it could be considered to be moved.

- The main reason for submitting the application was to ensure access to and from the estate remained as it was used daily by many people including school children attending Reigate School.

The Countryside Access Officer then introduced the report stating there had been no challenge to the usage until 2017 and the 20 year period of undisputed usage ran backwards from then to 1997.

Key points from the discussion:

- The divisional member spoke on behalf of the borough councillors who were unable to attend to indicate their support as the path was well used by many people.
- Some members expressed sympathy towards Broadhaven Estates as at the time of making the planning application in early 2017 there was no right of way established or application until mid-late 2017.
- Members were advised that the introduction of a new path, the surface of the route in question and signage were irrelevant to the determination of the route being a right of way. As even without the path being surfaced and signed it could still exist as a right of way.

Resolution:

The local committee voted by a show of hands on the officer recommendations as below:

12 votes for
0 votes against, and
3 abstentions

(The Chairman did not cast a vote)

And therefore agreed that:

- i. Public footpath rights are recognised over A-B-C on Drg. No. 3/1/37/H83 (annex A) and that this application for a Map Modification Order (MMO) under sections 53 and 57 of the Wildlife and Countryside Act 1981 to modify the Definitive Map and Statement by the addition of a footpath is approved. The route will be added as Public Footpath No. 637 (Reigate).
- ii. A MMO should be made and advertised to implement these changes. If objections are maintained to such an order, it will be submitted to the Secretary of State for Environment, Food and Rural Affairs for confirmation.

Reason for decisions:

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The County Council has a duty under Section 53 of the Wildlife and Countryside Act 1981 (WCA 1981) to modify the Definitive Map and Statement (DMS) if it discovers evidence which on balance supports a modification. In this instance the evidence of long and unhindered use supports the making of an MMO.

36/19 HIGHWAYS SCHEMES UPDATE [EXECUTIVE FUNCTION - FOR INFORMATION] [Item 8]

Declarations of Interest: None

Officers Attending: Anne-Marie Hannam, Senior Traffic Engineer (STE), SCC

Petitions, Public Questions and Statements: none

Key points from the discussion:

- A query was raised about the Horizons programme; questioning why only certain areas appeared to have footways that were scheduled for work. The STE confirmed that the Horizon programme was coordinated by a different team and the assessment process considered the usage as well as the condition.
- It appeared to some members that Slipshatch Road could be an issue with the maintenance of the road surface and verge associated with erosion caused by water runoff. It was confirmed it was not a maintenance issue and the design team would be looking at it.
- The CIL Panel at Reigate & Banstead Borough Council had met last week to discuss bids put forward for neighbourhood CIL. Informally it was confirmed that none of the projects listed in the report were to be considered at this time for funding.
- With regards to the Chetwode Road improvements it was noted that Raven Housing had agreed some small amendments to the proposals.

Resolution:

The local committee noted the contents of the report.

37/19 HIGHWAYS SCHEMES FORWARD PROGRAMME 2020-21 AND 2021-22 [EXECUTIVE FUNCTION - FOR DECISION] [Item 9]

Declarations of Interest: None

Officers Attending: Anne-Marie Hannam, Senior Traffic Engineer (STE), SCC

Petitions, Public Questions and Statements: none

Resolution:

The Local Committee agreed:

General

- i. To note that the Local Committee's devolved highways budget for capital works in 2019/20, subject to approval by full Council on 10 December 2019, is £211,111
- ii. That the devolved capital budget for highway works be used to progress both capital improvement schemes and capital maintenance schemes.
- iii. To note that should there be any changes to the programme of highway works as set out in this report, a report will be taken to a future meeting of Reigate and Banstead Local Committee to inform members of the changes.

Capital Improvement Schemes (ITS)

- iv. That the capital improvement schemes allocation for Reigate and Banstead be used to progress the Integrated Transport Schemes programme set out in Annex 1;
- v. To authorise that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required;
- vi. That the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the local divisional Member are able to progress any scheme from the Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the next formal meeting of the Local Committee for approval.

Capital Maintenance Schemes (LSR)

- vii. That the capital maintenance schemes allocation for Reigate and Banstead be divided equitably between County Councillors to carry out capital maintenance works in their divisions, and that the schemes to be progressed be agreed by divisional members in consultation with the Area Maintenance Engineer.

Revenue Maintenance

- viii. To note that members will continue to receive a Member Local Highways Fund allocation of £7,500 per county member to address highway issues in their division; and
- ix. That the Member Local Highways Fund be managed by the Area Maintenance Engineer on behalf of and in consultation with members.

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Reason for decisions:

The above decisions were made to agree a forward programme of highways works in Reigate and Banstead for 2020/21 – 2021/22, funded from the Local Committee's devolved budget.

38/19 RECOMMENDATIONS AND DECISIONS TRACKER [FOR INFORMATION] [Item 10]

The local committee noted the decision tracker.

39/19 FORWARD PLAN [FOR INFORMATION] [Item 11]

The local committee noted the forward plan and asked for an update on the Libraries Transformation Consultation to be received at the next informal meeting in January 2020.

Meeting ended at: 3.47 pm

Chairman

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)



DATE: 2 MARCH 2020

LEAD: MATT FURNISS, CABINET MEMBER - HIGHWAYS & TRANSPORT

SUBJECT: CABINET MEMBER FOR HIGHWAYS UPDATE TO COUNCIL

DIVISION: ALL SURREY

SUMMARY OF ISSUE:

SCC Cabinet Members provide a briefing on their portfolios to council meetings. The Cabinet Member for Highways and Transport briefings will be provided for the local and joint committees for consideration and comment. As this is the first report, the last three briefings have been attached as Annex A.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to note the briefing.

REASONS FOR RECOMMENDATIONS:

To provide the committee with the opportunity to consider and comment on the Cabinet Member updates.

1. INTRODUCTION AND BACKGROUND:

- 1.1 SCC Cabinet Members provide a briefing on their portfolios to full council meetings. The Cabinet Member for Highways and Transport briefings will be provided for the local and joint committees for consideration and comment. As this is the first report, the last three briefings have been attached as Annex A.

2. ANALYSIS:

Not applicable – provided for information only.

3. OPTIONS:

Not applicable – provided for information only.

4. CONSULTATIONS:

Not applicable – provided for information only

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

Not applicable – provided for information only

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

Not applicable – provided for information only

7. LOCALISM:

Not applicable – provided for information only

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

Not applicable – provided for information only

10. WHAT HAPPENS NEXT:

Not applicable – provided for information only

Contact Officer:

Jess Edmundson, Partnership Committee Officer

Consulted:

N/A

Annexes:

Annex A - Cabinet Member for Highways and Transport briefings

ANNEX A**CABINET MEMBER UPDATE TO FULL COUNCIL - JULY 2019****NAME:** Matt Furniss **PORTFOLIO:** Highways & Transport**Update on the progress of the increased investment in roads this year**

- We are in the second year of the Severe Weather Recovery Programme, having last year completed approximately 300 schemes comprising surfacing, large/small scale patching and surface dressing.
- So far this year we have completed 23 surfacing and patching schemes, and 50 surface dressing schemes under this programme.
- There are a further 33 surfacing and patching schemes programmed for the rest of the year.
- There are a number of reserve schemes also on the programme, and we will be monitoring any further deterioration across the network over the autumn and winter period, prioritising these with the remaining funding.

Town centre agreements report going to Cabinet

- A report is going to Cabinet in July that will build on our solid partnership working with the District & Borough Councils.
- This will enable important highway maintenance works to be undertaken by those best placed to do so.
- There is potential that through closer working there can be an improved level of maintenance, management and investment to our important and high profile town centre locations.

Surrey Infrastructure Academy launch

- The launch event for the Surrey Infrastructure Academy took place on Wednesday 26 June 2019.
- This is a collaborative project between Surrey County Council, the four major FE colleges in Surrey and the Infrastructure Industry.
- The project has been led by Kier and developed as part of the Surrey Highways contract to help reverse the ticking time bomb in skills within the Highways, Utilities, Civil Engineering and Energy industries.
- The doors are open for students to start in September 2019 with a range of new and existing courses, packaged as a tangible institution, supported by employers, appealing to students, parents and schools giving a viable entry to a career in the Infrastructure Sector.

Update on LED rollout

- Officers continue to finalise the negotiation of the PFI contract change which is progressing well with conversion expected to commence in the autumn as planned.
- In December 2018, a small number of street lights near to the Highways Depot in Merrow were converted to LED and are working well.
- In the spring, a traffic camera and radar counter was installed along with a temperature sensor and an air quality monitoring sensor to test their functionality and initial reports are being reviewed by officers to understand what the data shows.
- The trial was extended to a number of roads in Merrow in late May with around 100 lights converted to LED which allowed Skanska to test and improve on the conversion process ahead of the work starting which will see up to 3000 lights converted per month.

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- The Deed of Variation to the contract is expected to be executed in the coming weeks and once completed, further information on the work including the programme and dates for each area will be shared with Members and the public.

CABINET MEMBER UPDATE TO FULL COUNCIL - OCTOBER 2019**NAME:** Matt Furniss **PORTFOLIO:** Highways & Transport**Customer reporting changes**

Following on from the successful changes introduced earlier this year to pothole reporting, a similar approach is being introduced for other popular highway assets. At the end of September 2019 our website went live with an improved way to report pavement defects, trees, weeds and grass. Pictures on our website show residents the type of defect; making it easier for them to explain their concern and better understand the priority we will give it. Issues can also be marked on a map, and customers can upload a photo. Feedback so far is positive, with users particularly liking the photo examples.

Highway maintenance programme update

We are now six months into the 2019/20 Highway Maintenance programme of works, Horizon 2, and construction schemes are progressing well. So far we have completed over 85 miles of treatments on roads and over 10 miles of treatments on pavements as well as a number of schemes on structures, drainage, traffic signals and safety barriers. We still have around another 10 miles of road schemes to deliver before the end of March 2020 and around 12 miles of work on pavements as well as a number of schemes on the other highway assets.

We have also completed 39 schemes under the Severe Weather Recovery programme and have protected the investments made from last year's Severe Weather Recovery Programme through surface dressing 50 of last year's schemes. As part of our "capital safety defect" programme, we have repaired or prevented nearly 17,000 potholes and we have also continued working on LEP funded "resilience" schemes which have included reconstructing significant areas of the A23 and extensive drainage works and carriageway reconstruction on the A31. The website is currently being updated to show progress on the individual schemes within the Horizon 2 and Severe Weather programmes.

Materials innovation trials update

A number of trials of innovative materials have taken place recently. At the end of August we trialled a process called "Reclamite" which involves applying an emulsion to the road surface which penetrates into the material and can extend the road life for 5-7 years by replacing some the elements lost over time. The emulsion takes around three months to fully penetrate into the asphalt, therefore we should have some meaningful test data by the end of the year. We also carried out a trial using "hydroblasting" which uses high pressure water to remove excess bitumen from the road surface restoring the skid resistance of the road. We tested the site for skid resistance before and after treatment and are awaiting the results.

Later this month we will be trialling a "warm mix asphalt", as opposed to hot mix asphalt which is usually used. Instead this material is mixed at a reduced temperature, which not only provides environmental advantages but also means the bitumen within the asphalt should oxidise less during the mixing process at the plant, meaning we should get a greater life out of the material.

During September 2017 we carried out a trial using an "asphalt preservation system". This process seals the road surface and helps slow down the rate of oxidation of the bitumen which in turn should increase the road's life.

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We already have 12 months of data for this trial and are just about to conduct the 24 month testing. So far the results for this trial look promising, compared to the control sections the treated sections are oxidising at a slower rate. Finally, a trial was undertaken with in conjunction with a utility company using plastics to replace part of the bitumen content of the asphalt. Phase 1 of the trial involved two footway reinstatements and we are currently looking at dates for the next phase of the trial which will be on a road reinstatement.

Verge maintenance and weed control

Since the July 2019 Council motion for management of highway verges, the highways team has been working to imbed the changes into future maintenance works. We work in partnership with the district and boroughs for verge maintenance, with nine areas being managed by the local district / borough. Discussions have been held with relevant Officers and they are aware of the Council's desire to improve wildlife habitats, where appropriate.

The current contract for maintaining grass verges and weed control is due for renewal in April 2020. As part of the new contract specification, clear reference has been made for the use of innovative solutions for both verge maintenance and weed spraying. This will include leaving areas uncut for pollination and alternatives to glyphosate. Discussions have been held with specialist suppliers and a trial is being arranged to use "sprayed hot water" as a weed treatment process. The results of this, and other planned trials will help shape how the County Council manages highway weeds in the future.

CABINET MEMBER UPDATE TO FULL COUNCIL - DECEMBER 2019**NAME:** Matt Furniss **PORTFOLIO:** Highways & Transport**Winter Service**

The Cold Weather Plan has been updated and is now available on the website. We have over 12,000 tonnes of salt in stock and all of our 1,800 grit bins were inspected in the summer. Deliveries of salt have been made to Districts and Boroughs so they can keep their priority pavements clear, and arrangements are being made to provide salt to the farmers who help us during snow events. There has been a review of Priority 2 salting routes following engagement with Local Committees and their feedback has been incorporated into the revised Priority 2 routes. These are available to view on the online map. Priority 1 routes were reviewed and updated following Local Committee engagement in 2018 and there have been no significant changes to the Priority 1 routes since then. 8 gritting runs were completed in November and gritting runs are continuing during December.

During the 2019/20 winter season Surrey and Kier will be working with Meteogroup to trial the "Route Based" method of forecasting. Route Based Forecasting provides more accurate localised forecast modelling, allowing for more precise decision making. Providing the trial is successful, this will improve the accuracy of decision making and provide a reduction in the number of full gritting actions required over the winter season. Anticipated benefits are both environmental and financial, including a reduction in CO2 emissions, driver call out costs, and salt usage.

Epsom Marketplace Improvement Project

Following the successful pedestrian and vehicle improvements delivered by the County Council in Epsom Town Centre last year, in January works started on the next phase, the Marketplace. This is a £1.8m scheme to significantly enhance the pedestrian heart of the town, encompassing quality paving materials and street furniture, mature trees, public art and maximising use of the available space. Epsom & Ewell BC committed in excess of £1m towards the scheme, which has been designed by the County Council in close cooperation with the Borough. This is a very busy area with many shops and a thriving market. A real challenge has been to "keep the town open" and everybody informed while works progress. The County's contractor, Kier, have done an excellent job in managing the site and it is being delivered to programme with completion due in spring 2020. So far, there has been nothing but positive feedback. The completion of this scheme won't be the end of highway improvements to Epsom Town Centre, in 2020 we move on to improving the northern footway. Again, this will be designed and delivered by the County Council in partnership with Epsom & Ewell, who are providing the funds.

Improvement to Scheme Information provision

Currently information about our planned maintenance "Horizon" programmes for roads, pavements, bridges and structures, traffic signals, safety barriers and drainage are shared on the SCC website in a series of documents separated out for each District/ Borough. Our Highway Asset GIS team have been working to provide this data on a GIS based map and plan to make the map live for publication of the 2020/21 programmes at the end of January 2020.

The map will be updated regularly so the public and members will be able to see any updates or changes to the proposed schemes. This work follows on from previous improvements to map based data provision which includes map based winter gritting routes and map based parking restrictions. Other improvements are being looked at and will be reported on in due course.

Electric Bus Scheme

At the UK Bus Awards in November, our electric bus scheme operating on Guildford Park and Ride was awarded the 'silver' runners-up award in the Environment Category. The nine fully electric Park and Ride buses came into service in February. They are the first ultra-low emissions buses in the county, with others planned. These electric buses were introduced in partnership with Stagecoach and a supporting Department for Transport grant. Stagecoach operates the Guildford Park and Ride services commercially, carrying 900,000 passengers each year and taking hundreds of car journeys out of the town every day to help relieve congestion and tackle air quality.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE AND BANSTEAD)



DATE: 2 MARCH 2020

LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER

SUBJECT: HIGHWAYS SCHEMES 2019/20 – END OF YEAR UPDATE AND 2020/21 FORWARD PROGRAMME AMENDMENTS TO CAPITAL BUDGET

AREA(S) AFFECTED: ALL DIVISIONS

SUMMARY OF ISSUE:

To inform the Local Committee on the outcome of the 2019/20 Integrated Transport Scheme (ITS) and highway maintenance programmes in Reigate and Banstead and the amendments to the 2020/21 Local Committee capital budget.

This report also sets out the progress of highway works carried out by Surrey County Council which were not funded by the Local Committee and were not progressed by the Local Area Team, but other teams within the council.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to:

- i) Note the contents of this report.
- ii) Note the increased capital budget for 2020/21, following the full council meeting held in December 2019, from £211,111 which was reported at the December Local Committee to £334,000.
- iii) Agree that the capital improvement schemes allocation for Reigate and Banstead in 2020/21 be used to progress the Integrated Transport Schemes programme as set out in Annex 4.
- iv) Note the increased capital maintenance budget for 2020/21 from £174,000 to £295,000, following the full council meeting held in December 2019. Which will be used to fund capital maintenance schemes, divided equitably between divisional members. Schemes to be progressed using this funding will be agreed by the Reigate & Banstead Maintenance Engineer in consultation with the Local Committee Chairman, Vice-Chairman and divisional members.

REASONS FOR RECOMMENDATIONS:

To update the Local Committee on the outcome of the 2019/20 highway works programme in Reigate and Banstead, and amendments to the 2020/21 Local Committee capital budget.

1. INTRODUCTION AND BACKGROUND:

- 1.1 At the Local Committee meeting held on 3 December 2018, the Reigate and Banstead Local Committee approved a programme of highway works for Reigate and Banstead funded from the Local Committee's delegated capital budget for 2019/20. The Local Committee were advised that, subject to final approval by Full Council in February 2019, the Local Committee would receive a capital budget of £181,818 in 2019/20.
- 1.2 Following approval by Full Council on 5 February 2019, the capital budget was increased with each Local Committee receiving £100,000 and a further amount based on a formula which included the number of Divisional Members within the Boroughs/Districts. As a result Reigate & Banstead received an increased capital budget of £211,111, from the previous reported at the December Local Committee of £181,818.
- 1.3 £81,111 of the capital budget was allocated to fund the ITS programme approved by the Local Committee in December 2018. The balance of £130,000 was used to fund capital maintenance schemes, divided equitably between Divisional Members. It was agreed that the schemes to be progressed would be agreed by the Reigate & Banstead Maintenance Engineer in consultation with the Local Committee Chairman, Vice-Chairman and Divisional Members.
- 1.4 In the 2019/20 financial year Members also continued to receive a Member Highways Fund allocation of £7,500 per divisional member. It was agreed that the Member Highways Fund was to be managed by the Maintenance Engineer on the Member's behalf.
- 1.5 This report provides information to the Local Committee on the outcome of the 2019/20 Integrated Transport and highways maintenance programmes in Reigate & Banstead. It also provides information to the Local Committee regarding progress on road safety schemes and developer funded schemes during the 2019/20 financial year.
- 1.6 In addition to the Local Committee's Integrated Transport Schemes and capital maintenance expenditure, Countywide budgets have been used over the past year to fund major maintenance including the A23 Resilience Scheme, major footway resurfacing works, traffic signal maintenance and other capital highway schemes. Countywide revenue budgets have also been used to carry out both reactive and routine planned maintenance works.
- 1.7 **Annex 1** provides updates on the Integrated Transport Schemes, potential developer funded schemes, road safety schemes and the parking review.

2. ANALYSIS:

Local Committee Finance

- 2.1 The Reigate & Banstead Local Committee's delegated highway budgets for the 2019-20 Financial Year were as follows:
 - Capital ITS: £81,111
 - Capital Maintenance: £130,000
 - Member Highway Fund: £75,000 (£7,500 per division).
 - **Total: £286,111**

In addition to the delegated highway budgets above, highway officers within the local area office continued to look for other sources of funding for schemes in the 2019/20 financial year, which have been identified within the Integrated Transport Scheme Programme. As a result funding was secured from Section 106 developer funding for improvements to the existing zebra crossing on the A23 High Street, Merstham. Strategic CIL funding has also been secured for the extension of the existing footway/cycleway on the A240 Reigate Road, between the signalised junction into Asda and Church Lane. Neighbourhood CIL funding has also been secured for the introduction of a one-way system in Eastgate, Nork in order to increase the number of on-street parking spaces.

2.2 A number of ITS improvement schemes and road safety schemes have been progressed in the 2019/20 financial year, as highlighted below and set out in detail in **Annex 1**.

- Hollymeoak Road/Portnalls Road junction, Chipstead: construction of kerb buildout to improve the visibility of the junction as well as the installation of STOP signs/road markings.
- Masons Bridge Road, Redhill – design work was carried out on a proposal to construct a kerb build out and priority give way arrangement. Consultation was carried out regarding this design, and due to safety concerns raised by the Fire and Rescue Service this scheme was not progressed. Further design work was carried out to investigate the possibility of relocating the build out. Unfortunately this was not possible as there was insufficient verge width to install the necessary street lights to light the build-out. It is now planned to install 2 Vehicle Activated Signs displaying 30 Slow Down on a single post to face traffic travelling in both directions, in order to try to encourage drivers to reduce their speed to the new 30mph speed limit. These works are programmed to be completed by 31 March 2020.
- London Road North (access road), Merstham: speed limit reduction to 30mph following speed surveys carried out in June 2019 which showed that the average mean speeds complied with SCC's policy for a 30mph speed limit. Speed limit reduced using small safety and improvement schemes budget, following agreement with the Chair and Vice-Chair of the Local Committee.
- Gatton Bottom, Merstham – installation of kerbing and yellow backed chevron signs to highlight the bend east of Wellhead Cottage.

2.3 The budgets delegated to Local Committee were in addition to budgets allocated at County level to cover various major highways maintenance schemes, such as the A23 Resilience scheme and the large scale maintenance of footway/carriageway resurfacing and the maintenance of traffic signals. Budgets allocated at County level also included footway/cycleway improvements carried out under the Greater Redhill Sustainable Transport Programme and the A23/Three Arch Road junction.

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Local Committee capital works programme 2019/20

- 2.4 Progress on the approved Local Committee funded capital programme of highway works in Reigate & Banstead, during the 2019/20 financial year is set out in **Annex 1**. It also provides an update on schemes being progressed using developer contributions, the Road Safety Team and the Parking Review.

Local Committee capital maintenance works programme 2019/20

- 2.5 Progress on the works to be funded from Reigate & Banstead's Local Committee's capital maintenance allocation is set out in **Annex 2**.

Member Highway Fund

- 2.6 An update of the work being funded by Members from their Member Highway Fund allocation, including the work being carried out by the Reigate & Banstead revenue maintenance gang, is provided in **Annex 3**

Parking

- 2.7 An update on the Parking review is provided in Annex 1.

Customer services

- 2.8 The total number of enquiries received in the calendar year 2019 was 126,399, which is an average of 10,533 per month. This represents a decrease of approximately 14% when compared to the total received in the calendar year 2019. This possibly reflects the milder winter and the work that has taken place to improve website and online reporting.

There have also been a decrease in the number of safety defects being reported. All reports are categorised at the point of logging, either automatically through the website or by officers. Any defects that are categorised as a "safety" defect are directed to Kier, with defects that are not considered a "safety" defect passed to SCC's local office for further investigation. In 2018 the average split between "safety" defects and other defects that were not considered "safety" defects was 53% (Kier) and 47% (SCC). In 2019 this split changed to 49% (Kier) and 51% (SCC).

For Reigate & Banstead specifically, 15,607 enquiries were received between January and December 2019, of which 7,474 were directed to the local area office for action, of these 96% have been resolved. This is in line with the countywide average.

Since January 2019, Highways & Transport have received 150 Stage 1 complaints. 61 were escalated to Stage 2, of which the Service was found to be partially or fully at fault in 18 cases. In addition 10 have been escalated to the Local Government Ombudsman. The Service was found to be partially at fault in one case.

Local Highway Drainage Schemes

- 2.9 The following local drainage works have been carried out during the 2019/20 financial year;

- High Street, Banstead – construction of new soakaway.
- Epsom Lane South, Tadworth – relocation of the existing gullies to improve efficiency.

Road safety

2.10 The Road Safety Working Group meets every 6 months to review personal injury collision data provided by Surrey Police. The Road Safety Working Group is attended by Surrey County Council Road Safety Engineers, Surrey County Council Highway Engineers and Surrey Police. An update on road safety schemes that have been identified by the Road Safety Working Group is provided in **Annex 1**.

Passenger Transport

2.11 There are no Integrated Transport Schemes, which were funded in the 2019/20 financial year that directly contributed to improvements in passenger transport. However, as part of the Greater Redhill STP a number of Quality Bus Corridor improvements have been carried out, these improvements have included new bus shelters, with Real Time Passenger Information displays at key stops. Enforceable bus stop clearways have also been installed to try to reduce the number of drivers parking in bus stops which can result in reduced access to buses for the mobility impaired.

2.12 Major schemes

M25 Junction 8 (Reigate Hill, Reigate) – improvement works

Highways England have a scheme that is being developed to carry out improvement works to the junction 8 roundabout. These works will include widened lane widths on the roundabout, adding an extra lane on the A217 northbound approach to the junction and improvements to the traffic signals. According to Highways England's website, the start of improvement work at this junction will take place from April 2021. This is to minimise disruption and better coordinate with our nearby work to upgrade the M23 to a smart motorway.

Further information is available on Highways England's website at the following location;

<https://highwaysengland.co.uk/projects/m25-junction-8-junction-improvement/>

M23 Smart Motorway

Highways England are continuing works to improve the busy 18km (11 miles) stretch of the M23 between junction 8 near Merstham and junction 10 near Copthorne by upgrading it to an "all lane running" (ALR) smart motorway.

These works began in March 2018 and are expected to be completed in spring 2020. These works will result in;

- An additional lane for traffic increasing capacity to reduce congestion.
- More technology on the road to manage incidents.
- More reliable journeys.

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Updated information regarding this scheme can be found on Highways England website at the following location;

<https://highwaysengland.co.uk/projects/m23-junctions-8-to-10-smart-motorway/>

Greater Redhill STP

Delivery of the Greater Redhill STP is complete. All remaining remedial works including safety improvements identified through the stage 3 road safety audits are now complete. Bollards installed along sections of the A23 cycle route to prevent vehicles parking on the footway have been necessary to improve safety for users of the shared use pedestrian cycle route, and prevent further damage to the footway from parked vehicles.

The programme of Quality Bus Corridor (QBC) improvements along the routes served by local bus services 430/435 and 420/460 is complete. Subject to securing additional funding a new bus shelter with improved bus stop layout will be constructed at Prices Lane, Woodhatch.

Public realm improvements for Horley town centre are being taken forward as part of the Horley Masterplan developments. These works provide the local contribution funding, to support the wider project awarded growth deal funding through the Coast to Capital Local Enterprise Partnership.

The Redhill STP project now moves into the monitoring and evaluation phase to measure and record the benefits provided by the built scheme and review this against the original project objectives. A plan for this review work will commence shortly and be overseen by the Member Task Group.

A23 Three Arch junction

Work is underway to complete the final design of the proposed scheme for the A23 Three Arch Road junction. Improvements are needed to provide increased capacity and sustainable transport measures for users of the junction, including access to East Surrey hospital. Design work being taken forward includes resolving land issues at the junction, required for the necessary widening of the road and pedestrian/cycle routes.

Options to secure remaining funding to complete the construction of the scheme is being investigated. The provisional timeframe for final scheme delivery is during 2021/22, however this will be determined by the resolution of the land issues and securing the funding needed.

This work is being overseen by the Redhill STP Member Task Group. Proposed final scheme design is expected to be the subject of a further report to the local committee later this year.

Further information on Reigate & Banstead Major Transport Schemes being progressed by SCC can be found on SCC's web page, using the following link;

www.surreycc.gov.uk/redhillstp

Chetwode Road

The Chetwode Rd project has progressed through detailed design and road safety audit. Kier are currently determining the civil engineering costs for the scheme, using detailed quantities and the design drawings.

A217 Woodhatch Junction improvements

An expression of interest bid application for scheme funding has been submitted to the Department for Transport Pinchpoint fund in February. The primary objectives for this funding stream is to provide congestion relief benefits at strategic locations, alongside improvements for sustainable transport. If successful a business case bid for the Woodhatch junction scheme will follow later this year, which will require further work to refine the existing scheme designs and improve overall benefits.

A23 Resilience Project

The Coast to Capital Local Enterprise Partnership approved a business case for A23 Resilience with a project value of £4.9m. The business case was essentially to upgrade and repair drainage infrastructure and to carry out carriageway reconstruction/resurfacing on A25 Redstone Hill and specified locations on the A23 network from Redhill Town Centre to south of Chequers Roundabout in Horley. Technically, Redstone Hill is on the A25 but the problems associated with flooding create congestion on the A23.

Works commenced at the beginning of 2018, with an extensive survey of drainage asset data, which included high pressure water cleansing of gullies and highway drains to enable CCTV surveys to be carried out. The survey work informed an extensive programme of drainage repairs and capacity improvements that have been ongoing since March 2018. There has also been an extensive programme of road carriageway construction and resurfacing covering parts of Redhill town centre and most of the route from the Three Arch junction south to the Chequers roundabout at Horley.

The project is now nearing completion with the final drainage infrastructure repairs and upgrades being carried out in the Earlswood Common area. The project is due to finish at the end of March and all the LEP growth deal funding has now been claimed. The remaining work, coming from the Council's own Local Contribution is set out in the project Funding Agreement.

At the end of the financial year there will be a small amount of project funding (approximately £80,000) which the LEP have agreed can be carried over to 2020/21 to support the Council's Horizon project to resurface London Road between Frenches Road and Carlton Road.

Now that the project is nearing completion, the Coast to Capital LEP will be conducting an audit of the project in May, and will require a project evaluation and post project monitoring report to be produced. This will be summarised in a later report to this Committee.

2.13 Centrally funded maintenanceOperation Horizon

The Operation Horizon Team's programmes of major maintenance works for 2019-20 for the Reigate and Banstead area are now published on Surrey County Council's website here:

www.surreycc.gov.uk/reigateandbanstead

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<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

The above website also contains information on the Operation Horizon Team's programmes of major maintenance works for 2020-21 for the Reigate & Banstead area.

Severe weather recovery programme

A list of roads included within the severe weather recovery programme is published on Surrey County Council's website. This list consists of over 200 roads across the county and can be found at the following location on the website;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

This list is continually being updated with new roads being added and information regarding those resurfacing works that have been completed being provided. All of these roads have been put forward by local members or the local highway teams.

Winter Service

The Cold Weather Plan sets out the Winter Service for treating the highway in order to prevent ice from forming (precautionary salting), melt ice and snow that has already formed (post salting), and removing of snow in a snow event.

The Cold Weather Plan is now on Surrey County Council's website and can be found at the following location;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting>

Salting Routes and the location of grit bins can also be seen on a map on Surrey County Council's website at the following location;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting/grit-bin-locations-in-surrey>

County Councillors can request and pay for new grit bins, or extension of use of an existing grit bin, by contacting the Maintenance Engineer, who will advise.

Drainage maintenance

Surrey County Council maintain 11,178 gullies, this is a reduction on the 12,275 reported at the last local committee due to further clarification on those assets which are SCCs responsibility to maintain.

Surrey County Council also maintains 13 Priority 1 and 7 Priority 2 soakaways in Mole Valley. This is an important activity that reduces the likelihood of flooding on the public highway and helps to keep roads and footways safe.

Not all assets are cleaned on an annual basis, as some require cleaning more frequently, and others less so, depending on local circumstances such as whether there are trees nearby, or the location is rural or urban.

Each year, the programme of cleaning is updated and optimised based on the condition the assets were found to be in when they were last visited. The programme is also adjusted to take into account local issues such as roads where access to assets is difficult due to parked cars and other obstructions.

As the cleaning programme is managed on a Countywide basis, cleans in Mole Valley have taken place throughout the course of the year.

To date, 5,753 gullies, and 11 Soakaways have been cleaned.

Local Committee Budget & Forward Programme 2020/21

2.14 Capital

At the meeting held on 2 December 2019, a report was presented to the Reigate & Banstead Local Committee setting out the Local Committee's delegated capital budget for 2020/21 – 2021/22 and a programme of works. The Local Committee were advised that, subject to final approval by Full Council on 10 December 2019, the Local Committee would receive a capital budget of £211,111 in 2020/21. The Local Committee were also advised that each divisional Member will continue to receive £7,500 to address highways issues in their division in the 2020/21 financial year.

Since the meeting held on 2 December 2019, the Cabinet Member for Highways has subsequently announced an increase in the amount of capital funding to be devolved to the local committees in the 2020/21 financial year. Subsequently each Local Committee will receive £100,000 for capital ITS work with an additional £29,500 per divisional member for capital maintenance schemes. For Reigate & Banstead this equates to a total capital budget of £334,000.

It is proposed that the ITS programme approved by the Local Committee in December should remain largely unchanged with only a slight increase in the ITS budget from £37,111 to £39,000. It is proposed that this slight increase be added to the "Stage 3 Road Safety Audits/Accessibility Improvements/Small safety and improvement schemes/signs and road markings" budget, from £2,111 to £4,000. An updated Proposed Integrated Transport Scheme (ITS) Programme 2020/21 – 2021/22 is shown in **Annex 4**.

2.15 Capital Maintenance

The balance of £295,000, which is an increase on the £174,000 reported to the December 2019 Local Committee, will be used to fund capital maintenance schemes, which will be divided equitably between divisional members. This would give each member a capital maintenance budget of approximately £29,500.

It has been agreed that the schemes to be progressed would be agreed by the Reigate & Banstead Maintenance Engineer in consultation with the Local Committee Chairman, Vice-Chairman and divisional members.

2.16 Revenue Maintenance

Members will continue to receive an allocation of £7,500 per county member to address highway issues in their division.

3. OPTIONS:

- 3.1 Not applicable at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 3.1 Not applicable at this stage. Officers will consult the Chairman, Vice Chairman and Divisional members as appropriate in the delivery of work programmes.

5. FINANCIAL IMPLICATIONS:

- 5.1 The financial implications, in regard to the delegated budgets is detailed in section 1.1, 1.2, 1.3, 1.4, 2.1, 2.14, 2.15 and 2.16 above.
- 5.2 The key objective with regard to the 2019/20 budgets has been managed to a neutral position.

6. WIDER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1 This report sets out highway works carried out in Reigate & Banstead in 2019/20, for Members' information.
- 7.2 Progress on the Integrated Transport Schemes, capital maintenance schemes, major schemes, centrally funded maintenance schemes, developer funded schemes, road safety schemes and the parking review during the 2020/21 financial year is set out in section 2 and **Annexes 1, 2 and 3** of this report. Section 2 also summarises the customer enquiries that have been received by Surrey Highways, during the 2019 calendar year.
- 7.3 Following the full council meeting in December 2019, the capital budget was increased from £211,111 to £334,000. This has resulted in a slight increase in the Integrated Transport Schemes budget for 2020/21 from £37,111 to £39,000 and an increase in the capital maintenance budget from £174,000 to £295,000. In December 2019, the Local Committee agreed that the capital maintenance budget would be divided equitably between divisional members

and that the schemes to be progressed would be agreed by the Reigate & Banstead Maintenance Engineer in consultation with the Local Committee Chairman, Vice-Chairman and divisional members.

8. WHAT HAPPENS NEXT:

- 8.1 The remaining budget for the 2019/20 financial year will be spent and the end of year outturn figures will be finalised.
- 8.2 Work will continue on the ITS programme and capital maintenance schemes for the 2020/21 financial year.

Contact Officer:

Anne-Marie Hannam, Senior Traffic Engineer, South East Area Team, 03456 009 009.

Consulted:

Not applicable.

Annexes:

Annex 1 – Summary of progress of capital schemes 2019/20.

Annex 2 – Summary of Capital Maintenance works carried out in 2019/20

Annex 3 – Summary of Member Highway Fund works carried out in 2019/20

Annex 4 – ITS Programme 2020-21 and 2021-22

Background papers:

- Report to Reigate & Banstead Local Committee 2 December 2019 “Highways Forward Programme 2019/20 – 2020/21”.
- Report to Reigate & Banstead Local Committee 3 December 2018 “Reigate & Banstead Highways Forward Programme 2019/20 – 2020/21”.

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CAPITAL ITS IMPROVEMENT SCHEMES		
Project: Hollymeoak Road/Portnalls Road - Chipstead		
Division: Banstead, Woodmansterne & Chipstead	Division: Banstead, Woodmansterne and Chipstead	Allocation: £35,000 (19/20)
<p>Progress: The majority of the work to construct the STOP sign/line and kerb build out is complete, with some snagging work to be carried out by the end of March 2020.</p>		
Project: Masons Bridge Road – Speed Management		
Detail: Kerb build out	Division: Earlswood & Reigate South	Allocation: £30,000 (2019/20)

CAPITAL ITS IMPROVEMENT SCHEMES

Progress:

Following the speed limit reduction in Masons Bridge Road from 40mph to 30mph in March 2017 a speed survey was carried out to monitor the effect on vehicle speeds of the reduced speed limit. Unfortunately the results of the speed survey showed that vehicle speeds have increased in the section of Masons Bridge Road where the speed limit was reduced. Surrey’s policy “Setting Local Speed Limits” states that if a speed limit reduction has not been successful in reducing vehicle speeds consideration is to be given to further engineering measures to encourage greater compliance with the reduced speed limit.

It has been agreed that engineering measures to support the reduced speed limit in Masons Bridge Road be designed using funding from the small safety and improvement schemes budget.

Design work was carried out to construct a kerb build out and priority give way arrangement. As part of the consultation on the kerb build-out, the Fire Service have raised concerns about emergency service vehicles responding to emergency calls travelling towards East Surrey Hospital. They would need to drive on the wrong side of the road to pass vehicles waiting at the build-out, and would not be able to see oncoming traffic due to the bend in the road. This is a safety concern which could potentially lead to collisions should the build out be constructed in this location.

Further design work was carried out to investigate the possibility of relocating the build out. Unfortunately this was not possible as there was insufficient verge width to install the necessary street lights to light the build-out.

It is now planned to install 2 Vehicle Activated Signs displaying 30 Slow Down on a single post to face traffic travelling in both directions. These works are programmed to be completed by 31 March 2020.

Project: Accessibility improvements – dropped kerbs/tactile paving

Detail: Provision of dropped kerbs/tactile paving	Division: All	Allocation: £5,000 (2019/20)
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CAPITAL ITS IMPROVEMENT SCHEMES

Progress:

Oldfield Road, Horley – provision of dropped kerb outside care home.

Ladbroke Road, Redhill – provision of 2no. dropped kerbs to improve access for the mobility impaired.

Marston Close, Tadworth – short extension of existing footway to improve access for mobility impaired and those with pushchairs.

Project: Stage 3 Road Safety Audits

Detail: Safety audits to be carried out on previously constructed schemes.

Division: All

Allocation: £1,000
(2019/20)

Progress:

Post construction road safety audits of schemes implemented in the 2018/19 financial year.

Project: Small safety and improvement schemes

Detail: To be carried out as appropriate

Division: All

Allocation: £6,111
(2019/20)

CAPITAL ITS IMPROVEMENT SCHEMES

Progress:

London Road North (service road) – speed limit reduction to 30mph following speed surveys carried out in June 2019 which showed that the average mean speeds complied with SCC’s policy for a 30mph speed limit. Speed limit reduced following agreement with the Chair and Vice-Chair of the Local Committee.

Linkfield Street, Redhill – temporary double yellow lines due to vehicles parking on street and obstructing large vehicles. These double yellow lines should be made permanent as part of next year’s parking review subject to the outcome of consultation. In the meantime a temporary TRO has been introduced so the double yellow lines can be installed this financial year, as agreed with the Chair and Vice-Chair of the Local Committee.

Bletchingley Road, Merstham – installation of Halo Beacons to improve the visibility of the existing zebra crossing under the railway bridge. The area under the railway bridge is dark which reduces the visibility of the existing crossing, black boards around the existing beacons have been installed to help the beacons to be more visible. However, modern flashing LED lighting can be installed around the existing beacons to make them more visible, which will be more effective than the black boards. These Halo beacons will be installed before the end of March 2020.

Project: Signs and road markings

Detail: To fund new signs and road markings.	Division: All	Allocation: £4,000 (2019/20)
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CAPITAL ITS IMPROVEMENT SCHEMES

Progress:

Signs that have been installed from the list of signs requested/needed;

- London Road North (access road), Merstham - a “two-way traffic” warning sign.
- Nutfield Road/Holmesdale Avenue, Merstham – advanced warning of 6’-6” width restriction on Nutfield Road.

Signs that are to be installed by the end of March 2020, from the list of signs requested/needed;

- Park Lane East, Reigate – relocate existing speed limit signs so that they match the existing TRO for the 30mph speed limit.
- Pebble Hill Road, Tadworth – side road ahead warning sign.

POTENTIAL DEVELOPER FUNDED SCHEMES

Project: A23 High Street, Merstham

Detail: Improvements to existing zebra

Division: Merstham and Banstead South

POTENTIAL DEVELOPER FUNDED SCHEMES

Progress:

Design to convert existing zebra to signal control completed and safety audit carried out. There is currently insufficient developer funding available to implement conversion of the zebra to signal control so proposal deferred until additional funding source has been identified, or alternative use of funding identified. It has been agreed with the divisional Member to use funding to improve the waiting area on the west side of the zebra crossing, and possibly to upgrade the existing belisha beacons to halo beacons if there is sufficient funding.

A design to improve the waiting area on the west side of the crossing has been produced. This extends to the edge of the highway boundary and would potentially impact access into the private slip road. In addition if this waiting area were improved it would be necessary also to change the tactile paving on the east side of the crossing, and there is insufficient developer funding for this work.

It is proposed that the existing Belisha Beacons and poles will be replaced with new poles and LED halo beacons, the advance warning signs of the crossing be improved, and the zebra crossing stripes be remarked with more durable road marking paint designed for use on heavily trafficked roads.

Work to the Belisha Beacons and improvements to the advance warning signs are now complete. It is proposed that remarking the zebra crossing stripes using more durable road marking paint be carried out as part of any future resurfacing scheme.

Project: Preston Regeneration

Detail: Various measures

Division: Nork and Tattenhams/Tadworth, Walton and Kingswood

POTENTIAL DEVELOPER FUNDED SCHEMES

Progress:

Regeneration of the Preston area, managed by the Borough Council, to include infrastructure and open space improvements addressing parking and traffic flow problems, supporting sustainable transport, and improving the quality of open spaces.

Chetwode Road

Detailed design on this scheme is continuing.

A240 Reigate Road footway/cycleway

A bid for developer funding through CIL to extend the footway/cycleway on the A240 Reigate Road between the signalised junction into Asda and Church Lane was successful. No further work has been carried out on this scheme until the necessary S106 funding has been released.

Project: Eastgate, Nork

Detail: Install one-way working and echelon parking | **Division:** Nork and Tattenhams

Progress:

Site meeting held with divisional member (Cllr N. Harrison), borough member (Cllr B. A Stead) on 14th November 2018 to discuss scoping design work to be carried out, following confirmation from Cllr Kemp that a small amount of Members Allocation could be used to put together a scoping design. Scoping design is now complete and Reigate & Banstead have agreed to provide £55,000 for this scheme. Consultation on this scheme was carried out at the end of October and the beginning of November, the results of the consultation show general support for the scheme. Reigate & Banstead Borough Council are currently in the process of transferring the funding to Surrey County Council in order for the work on this scheme to continue.

ROAD SAFETY TEAM SCHEMES

Project: B2217 High Street, Banstead

Detail: Informal/uncontrolled pedestrian crossing

Division: Banstead, Woodmansterne & Chipstead

Progress:

Work to construct this kerb build-out with uncontrolled pedestrian crossing opposite Tesco Express and outside the existing pedestrian alleyway (leading to Banstead village) is to be carried out when footway surfacing works are to be carried out in the early part of the 2020/21 financial year.

Project: D1165 Gatton Bottom, Merstham

Detail: Kerbing/yellow backed chevron

Division: Merstham & Banstead South

Progress:

Gatton Bottom, Merstham – install kerbing and yellow backed chevron to highlight the bend east of Wellhead Cottage. The majority of the work to construct this scheme is now complete, with some small snagging works to be carried out.

PARKING

Progress:

Work on implementation of the 2019 review was delayed because of the unusually wet weather but has now begun.

Note: Information correct at time of writing (19/02/2020)

ANNEX 2**Reigate & Banstead Local Committee****Capital Maintenance**

A budget of £130,000 was allocated for capital maintenance works in Reigate & Banstead. The Local Committee agreed that this allocation be divided equitably between county members, giving each member approximately £13,000 to spend on capital maintenance works to be agreed with the Reigate & Banstead Maintenance Engineer.

A summary of the works programme being progressed is given in the table below.

Capital Maintenance	
Tadworth, Walton and Kingswood	
Dorking Road, Walton on the Hill – roundabout improvements	Not proceeding as is the subject of a CIL bid
Heathcote, Tadworth – drainage works	Programmed March 2020
Shelvers Way, Tadworth – Phase 2	Funding transferred to Residents' Association and work carried out by their contractor
Shelvers Way, Tadworth – tree works	Funding transferred to Residents' Association and work carried out by their contractor
Earlswood and Reigate South	
Hillford Place, Salfords – footway works	Completed
Dovers Green Road, Reigate – carriageway works	Programmed end March 2020
Bushfield Drive, White Bushes – carriageway patch	Cannot be progressed this year due to utility works
Reigate	
A25 West Street, Reigate – footway works	Completed
Beaufort Close, Reigate - LSR	Contribution towards work being carried out by Asset (Highway Engineering team)
Brightlands Road, Reigate – footway works	Programmed February 2020
Redhill West and Meadvale	
Jetpatcher for various roads in division	Work carried out under centrally funded reactive maintenance programmed
A23 London Road, Redhill – footway works	Programmed March 2020

ITEM 9

Nork and Tattenhams	
Chapel Grove, Great Tattenhams Phase 1 – carriageway patching	Scope reduced due to cost – work to be carried out in phases. Phase 1: completed
Jetpatcher for various roads in division	Not proceeding due to cost
Merstham and Banstead South	
Portland Drive, Merstham – posts at The Hub	Funding transferred to Raven Housing and work to be carried out by their contractor
Malmstone Avenue, Merstham – materials for footway works	Materials ordered for scheme to be funded and implemented by Network Rail next year
Banstead, Woodmansterne and Chipstead	
Banstead High Street - drainage	Completed
Horley East	
Albert Road, Horley – footway works	Programmed Feb 2020
Consort Way - footway works	Programmed Feb 2020
Redhill East	
Frenches Road, Redhill – footway works	Programmed early March 2020
Brambletye Park Road – footway works	Insufficient budget to progress
Horley West, Salfords and Sidlow	
Parkhurst Road, Meath Green Phase 1 – carriageway patching	Scope reduced due to cost – work to be carried out in phases. Phase 1: awaiting revised price. Contractor to carry out work end March 2020

ANNEX 3**Reigate & Banstead Local Committee****Members Highway Fund**

Each Reigate & Banstead county member has an allocation of £7,500 to address highway issues in their divisions. Nine of the ten county members have allocated £6,000 of their Member Highway Fund towards the provision of a Revenue Maintenance Gang in Reigate & Banstead. This funding has procured the gang for 42 weeks, which provides each member with the gang for 4 weeks and 4 days in their division.

The gang started work on 7 May 2019 and is being used to respond to requests for work raised by residents both directly to members and also to the local area team. The gang will also be used to proactively react to issues identified by members and the local area team. It should be noted that priority is given to safety issues.

The gang's workload is being monitored by the Reigate & Banstead Maintenance Engineer and over the 42 week period will be spread equitably between the five divisions. A summary of the work carried out by the gang for the period May to January (37 weeks) is provided below

The Maintenance Engineer has agreed with members what additional highway works they wish to carry out in their divisions with their remaining Member Highway Fund allocation. The type of works being funded includes the provision of grit bins, small area patching, installation of bollards and contributing towards hiring an additional jetter for night works.

Horley East: It was agreed that the only work to be issued to the revenue maintenance gang in the Horley East division would be to resolve safety issues eg. obstruction of sightlines by overgrown vegetation. No jobs have been carried out in the Horley East division. The Horley East member has agreed to fund a separate revenue gang to carry out minor works in the division.

Division	May – July (13 weeks)		August – October (13 weeks)		November – January (11 weeks)		Total May - January		ITEM 9
	Jobs completed (no.)	Jobs completed* (days)	Jobs completed (no.)	Jobs completed* (days)	Jobs completed (no.)	Jobs completed* (days)	Jobs completed (no.)	Jobs completed* (days)	
Banstead, Woodmansterne & Chipstead	12	9.25	10	3.25	7	5	29	17.5	
Nork & Tattenhams	11	8.25	15	4.75	7	3	33	16	
Tadworth, Walton & Kingswood	9	8	12	5	9	6	30	19	
Merstham & Banstead South	8	11	17	7.25	4	3	29	21.25	
Reigate	13	12	14	5	3	10	30	27	
Redhill West & Meadvale	10	10.5	3	2	4	3	17	15.5	
Redhill East	11	8	14	8.5	4	5	29	21.5	
Earlswood & Reigate South	12	7.5	10	5	4	3	26	15.5	
Horley West, Salfords & Sidlow	13	10.5	8	1.75	9	14	30	26.25	

* Does not include travelling time between jobs

**REIGATE & BANSTEAD
INTEGRATED TRANSPORT SCHEME (ITS) PROGRAMME 2010/21 - 2021/22**

ANNEX 4

Scheme/Title	2020-21			2021-22			Comments
	D	C	ITS Budget Allocation	D	C	Budget Allocation	
Pendleton Road, Redhill - weight restriction	•		£9,000		•	£40,000	Feasibility study for an environmental weight restriction in Pendleton Road.
Slipshatch Road - verge improvements	•		£5,000		•	£30,000	Feasibility study for improvements to existing highway verge.
Manor Road, Reigate - 6'-6" width restriction		•	£6,000				Single dead end road requiring HGV restriction to discourage HGV's u-turning at end and also parking overnight on Manor Road. Restriction to start at the beginning of Manor Road at the junction of Nutley Lane. Provides space for HGVs to safely turn before accessing the restriction.
Park Road, Banstead - speed limit reduction	•	•	£7,000				A speed survey showed that existing mean average speeds comply with a 40mph speed limit.
London Road North, Merstham - speed limit reduction	•	•	£8,000				A speed survey showed that existing mean average speeds comply with a 30mph speed limit.
Watercolour Estate - speed limit reduction				•	•	£6,000	Speed surveys showed that existing mean average speeds comply with a 20mph speed limit.
Stage 3 Road Safety Audits/Accessibility Improvements/Small safety and improvement schemes/signs and road markings.	•	•	£4,000	•	•	£5,111	Post construction road safety audits of schemes implemented in 2019/20.
			£39,000			£81,111	

NOTES:

The programme for 2020/21 and 21/22 is indicative and subject to confirmation. Costs may change following design.

KEY:

- D = Design
- C = Construction

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Local Committee Decision Tracker

This tracker monitors progress against the decisions that the Local Committee has made. It is up-dated before each committee meeting. *(Updates correct at 20.02.20)*

- Decisions will be marked as 'open', where work to implement the decision is ongoing.
- When decisions are reported to the committee as **complete**, they will also be marked as 'closed'. The Committee will then be asked to agree to remove these items from the tracker.
- Decisions may also be 'closed' if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action will stay on the tracker unless the Committee decides to remove it.

Meeting Date	Item	Decision	Status (Open / Closed)	Officer	Comment or Update
04/12/2017	8	To make a Map Modification Order in respect of footpaths on land off Rectory Lane, Woodmansterne.	Open	Countryside Access Officer	Public inquiry set for 4 August 2020.
17/09/2018	9	A23 Three Arch Road Scheme – to consult, design and construct junction improvements	Open	Transport Strategy Project Manager and Area Highway Manager	Scheme progressing at a slower rate than originally believed. This is due to other LEP schemes taking priority. Currently awaiting a date for final detail scheme design to return to local committee. When this date is known a task group meeting is to be arranged beforehand.

04/03/2019	5b	The pedestrian crossing scheme along Frenches Road be added to the ITS list for consideration when funding becomes available	Open	Area Highways Manager	Item is on the ITS list but due to lack of readily available funding is unlikely to be progressed at this time. A bid for CIL funding was submitted to RBBC in October 2019 but was unsuccessful.
04/03/2019	8	To advertise TRO of agreed changes to on street parking.	Open	Parking Project Team Leader	All agreed changes are in the process of being implemented. COMPLETE
03/06/2019	4a	Safer Travel Team to carry out a Road Safety outside Schools Audit in the 2019 Autumn term	Open	Safer Travel Team	Road Safety Outside Schools Assessment to take place within Autumn 2019 term. Once assessment has been completed results to be shared with Chairman, Vice Chairman and Divisional Member. COMPLETE
09/09/2019	7a	To add initial investigation work to find the cause and design work to repair the deep verge on Slipshatch Road to be added to the ITS list.	Open	Area Highways Manager	Design work has been added to the Local Committee Highways Forward Programme for 2020-21.
09/09/2019	8	To install a bus stop clearway within the bus layby on the southbound carriageway on A217 Brighton Road, Burgh Heath	Open	Senior Transport Officer (Projects and Infrastructure)	Consultation exercise with the affected frontages was completed on 20 October 2019. Lining works have been programmed with the Parking Team and expected to be completed in early 2020.
09/09/2019	10	To implement the Chetwode Road improvements scheme as detailed in the report	Open	Transport Advisor, RBBC	Update provided in Highways Update report

02/12/2019	5	Invite the Officers responsible for the Three Arch Road junction to the next LC informal and formal to provide an update on the project	Open	Transport Programme Manager	See above update on Three Arch Road
02/12/2019	4a	Add a scheme to provide a formal pedestrian crossing on cycle route 21 at the junction with Wheatfield Way to the ITS list	Open	Area Highways Manager	Scheme has been added to the ITS list but due to the lack of readily available funding is unlikely to be progressed at this time.
02/12/2019	4b	Conduct a Road Safety Outside Schools Assessment at St Anne's Catholic Primary School, Banstead	Open	Safer Travel Team	Road Safety Outside Schools Assessment to take place at beginning of 2020. Results to be shared with Chairman, Vice-Chairman and divisional member on completion to recommend any next steps

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Local Committee (Reigate and Banstead) - Forward Programme 2019/20

Details of future meetings			
<p>Dates for the Reigate and Banstead Local Committee 2019/20:</p> <p>The committee meeting starts at 2pm, with an open forum for public questions, followed by the formal meeting. This forward plan sets out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change. The Local Committee is asked to note and comment on the forward plan outlined in this report. Members of the committee are welcome to propose additional items for inclusion on the forward plan.</p>			
Topic	Purpose	Contact Officer	Proposed date
Highways Update	Standing item for all Reigate and Banstead Local Committee meetings	SCC Area Highway Manager	ALL
Decision Tracker	For information	Partnership Committee Officer	ALL
Forward Programme	Review the Forward Programme and consider further themes for Member briefings	Partnership Committee Officer	ALL
Cabinet Member for Highways Update to Council	For Local Committee Members to review the latest update and revert any questions back to the Cabinet Member	Partnership Committee Officer	ALL
Armed Forces Covenant and Vulnerable Veterans	To provide an update of the Armed Forces Covenant and support available to veterans within Reigate & Banstead	Community Projects Officer/Military-Civilian Liaison Officer	June 2020
Annual Parking Review		Parking Engineer	June 2020
Mental Health Services	To be updated on the work going in within the borough, with a particular focus on young people	TBC	TBC
Adult Social Care and Health		Area Director and R&B Locality Manager	TBC
Education Update		TBC	TBC

A23 Three Arch Road Junction – detailed design		Transport Strategy Project Manager	TBC
Flooding and Community Resilience Update	To update members about the work that is going on and building on a recent workshop that the committee members took part in	Flood Risk Management Strategy & Partnerships Team Leader	TBC